



NJ CAPE Council for American Private Education

"To promote the interests and betterment of private/nonpublic schools within the State of New Jersey"

TO: Members of New Jersey CAPE
Nonpublic School Advisory Committee

FROM: George V. Corwell, Ed.D.
Treasurer: NJ CAPE
Director: Office of Education, New Jersey Catholic Conference

DATE: March 10, 2021

RE: 2021 Nonpublic Teacher of the Year Program

Enclosed are the application forms for the 2021 Nonpublic School Teacher of the Year Program and the necessary information for the selection of a single candidate from schools in your constituency. I ask your cooperation with the following:

1. Forward the application packet, excluding this memo, to your constituent schools as quickly as possible. Please urge your constituent groups to participate. Remind your administrators that this year the nominations may be initiated by the chief school administrator or a peer, or the teacher may self-nominate.
2. MAKE CERTAIN THAT APPLICANTS DO NOT TYPE BEYOND THE ALLOTTED SPACE ON THE APPLICATION FORMS.
3. Stress that the completed applications must be returned to **you** no later than May 31, 2021.
4. Select a finalist from the applications you receive.
5. Forward the application of that finalist to George Corwell no later than June 30, 2021, at the address below:

Dr. George V. Corwell
New Jersey Catholic Conference
149 North Warren Street
Trenton, NJ 08608
gcorwell@njcathconf.com

6. Consider serving on the selection panel to determine the honoree for the 2021 Nonpublic School Teacher of the Year. The panel includes the previous year's winner and about four members of CAPE. It meets twice, once to review the applications, and a second time to interview the "short list" and choose the honoree.

7. ***Please try to provide us with at least one sponsor who would make a contribution of at least \$200.00 - \$250.00. This could easily be done through the vendors from whom your schools make purchases. If you have any prospects, I would be happy to send them a letter explaining the program in detail.***

Thank you so much for your assistance with this project. We encourage every group to sponsor a candidate this year. If you have any questions or comments, please feel free to contact Dr. George Corwell at (609) 989-1120 x16.