Board of Director’s Membership Term Renewal Procedure

Current Term: One year Probationary and then 4 year terms.
Election cycle began in 2002 for us… then 2006… then 2010
Candy 3/06

Overview:
At the anniversary of a member’s term of service, the Center by-laws require a member to make a decision about nominating themselves for another term of service. If a member chooses to nominate themselves, they are considered for another term of service by the Board and if that nomination is affirmed by at least 2/3rds vote of the board they will be retained for another term of service. If the member chooses to not re-nominate himself, or there is not a 2/3rd affirmation of that re-nomination then the member’s term will end.

Procedure:
1. At the beginning of the month that the member's term of service is up, the president of the board (vice-president will handle all correspondence and decision duties if it is the president's term for service that is up) will send a letter to the member asking them to pray about their membership on the board. If there is a delay in this process for any reason, the term of service may be extended one month to accommodate administrative delays.
2. After praying and considering that decision, a member will decide if he will run for another term, or choose not to run.

Procedure for Members Choosing to not Re-nominate Themselves:
3. If a member chooses to not re-nominate himself, he will send the return response of non-renomination to the president which will be delivered at the next meeting, and the member will attend any meetings that occur before their term expires. Other members will be notified at the next meeting by the president of the member's decision.

Procedure for Members Choosing to Re-nominate Themselves:
4. If the member chooses to re-nominate himself, it will be done by returning the response form sent by the president back to the president and completing the paragraph about why you feel that God would have you serve another term. This must be done by the deadline on the form.
5. The president will then send the completed form to all members to vote on the re-nomination process. Members will have one week to pray and decide about a member's election to the Board, and then return the form to the president.
6. Upon receipt of all of the votes the president will announce the decision of the Board to all members in writing, and will keep all votes by members in the strictest confidence. If 2/3rds of the board agree to the re-nomination then the member shall serve another term keeping the same anniversary date should the process be delayed. If a member doesn't receive 2/3rds or more of the member's votes then the president will announce that decision to the entire board in writing, notifying the member first. Their term will expire as of the end of their anniversary month, and all duties as a Board member will be completed by that time.

Adopted: October, 2002
Dear Board Member,

At the anniversary of a member's term of service, the Center by-laws require a member to make a decision about nominating themselves for another term of service. If a member chooses to nominate themselves, they are considered for another term of service by the Board and if that nomination is affirmed by at least 2/3rds vote of the board they will be retained for another term of service. If the member chooses to not re-nominate himself, or there is not a 2/3rd affirmation of that re-nomination then the member’s term will end at its regularly scheduled time.

Your term is scheduled to end at the end of the month of October.

Please pray about your membership on the board. After praying and considering that decision, please indicate the appropriate response on the letter below and return it to the President (Vice-President if the President) within 2 weeks of receipt of this letter.

Procedure for Members choosing to not re-nominate themselves:

If you choose to not re-nominate yourself, please check the box below sign and send the return response of non-re-nomination to the president which will be delivered at the next meeting. Your decision will end your term as of the end of this month. Other members will be notified of your decision at the next meeting.

Procedure for members choosing to renominate themselves:

If you choose to renominate yourself, please complete the appropriate section on the form below within two weeks and complete the paragraph about why you feel that God would have you serve another term. Failure to complete this form will be considered a decision to not renominate yourself for an additional term.

The President will then send your completed form to all members to vote on the renomination process. Members will have one week to pray and decide about a member's election to the Board, and then return the form to the President.

Upon receipt of all of the votes the President count the votes. If 2/3rds of the board agree to the renomination then the member shall serve another term keeping the same anniversary date should the process be delayed. This notification shall occur within one week of the voting. If a member doesn't receive 2/3rds or more of the member's votes then the President will contact the member, then the entire board in writing, notifying the member first. He will announce the decision of the Board to all members in writing, notifying the member in question first and then within 5 days the rest of the board members. All votes by members will be kept in the strictest confidence. Their term will expire as of the end of their anniversary month, and all duties as a Board member will be completed by that time.

Please enclose the attached form within two weeks.

Sincerely,
To Be completed and returned by the member:

_____: I am choosing to not re-nominate myself for another term of service on the Board

_____: I am choosing to nominate myself for another term of service on the Board based on my thoughtful and prayerful consideration of the follow reasons: (No more than one paragraph)

________________________________________________________________________
Signature of Board Member
________________________________________________________________________

To be completed by the Remaining Board members: (The Board Member’s vote will automatically be considered positive for himself if they re-nominate them self):

_____: I affirm the decision of the member to be a Board Member for another term

_____: I respectfully do not affirm the decision of the Board member to serve another term on the Board.

________________________________________________________________________
Signature of Voting Board member